



North Bay Heritage Gardeners

Gardening Assistant

Job Description: The focus of the Gardening Assistant is to assist volunteers and employees with gardening activities. The six week placement will require a portion of the work week to be split shift, as volunteers work in the morning and/or evening with the occasional weekend day.

Key Duties and Responsibilities

- Assist volunteers with gardening tasks such as weeding, planting, pruning and edging
- Add soil amendments and mulch using wheel barrows
- Deliver supplies to volunteer gardeners
- Assist the Horticultural Coordinator and Director with various gardening tasks and NBHG's program duties as requested.

Qualifications: Those in the fields of Recreational Therapy, Horticulture and Environmental Science will be given preference but all College and University students are welcome to apply.

Canada Summer Jobs eligibility:

- (a) is between 15 and 30 years of age (inclusive) at the start of employment;
- (b) was registered as a full-time student during the preceding academic year;
- (c) intends to return to school on a full-time basis during the next academic year;
- (d) is a student in a secondary, post-secondary, CEGEP (Quebec only), vocational or technical program;
- (e) is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the *Immigration and Refugee Protection Act** and;
- (f) is legally entitled to work according to the relevant provincial / territorial legislation and regulations.

Skills

- Physically fit as there will be some heavy work
- Ability to work well with all age groups, especially seniors
- Willing to be helpful and possess patience
- Able to work independently and as part of a team with excellent communication skills
- Punctual, flexible and adaptable with a strong work ethic
- Comfortable working in the outdoors (tolerant of insects)

Candidates will need transportation to and from the waterfront. Casual dress, CSA approved safety boots, hat to reduce sun exposure, sunscreen and gardening gloves.

Compensation: 30 hours per week at \$14/hour for six weeks.

Please mail or email your Resume and Cover Letter to: 100 Ferguson St., North Bay, ON P1B 1W8 or Suite 112, 245 North Bay, ON **or to:** heritage.gardeners@heritagenorthbay.com . Due to the volume of applications you may not receive a confirmation of receipt of resume.